



THE PREPARED CURRICULUM: FOR POST-SECONDARY CAREER READINESS

Career and Technical Education (CTE) Curriculum

Course Overview

Today's cutting-edge, demanding and applicable career and technical education prepares youth and adults for a wide range of high-wage, high-skill, high-demand careers. Career and technical education is a term applied to institutions, schools, and educational programs that specify in the skilled trades, applied sciences, modern technologies, and career planning.

A career and technical school, also known as a trade school, is a higher-level learning post-secondary institution that helps students specialize in providing high school graduates with the career education and technical skills needed to perform essential tasks of a particular job that might interest them. Career and technical schools are traditionally identified from two-year junior colleges, and four-year colleges and universities by their goal to help impart job specific training and education to its students.

While many career and technical schools have substantially adhered to this agreement, the focus of other career schools has since begun to shift toward an extensive arrangement that amplifies the academic as well as the technical skills side of today's students.

September

Week 1

- Program Walkthrough
- Final Year of High School Make It Count (1)
- Attending New Student Orientation
- CTE Program Overview (2) Create
- Are you a first-generation college bound student?
- Avoiding Senioritis
- Before You Enroll (Part I and II)
- CTE Career Clusters
- CTE Career Fields



EDUCATION & TREATMENT ALTERNATIVES

Week 2

- CTE Electives
- Continue Taking Challenging Classes
- CTE FAQs
- Understanding the CTE Curriculum
- What is a career and technical school?
- Why attend a career and technical school?
- What is the CEEB Code?
- What's on your transcripts?
- Requesting your Transcripts
- Meeting Local and State Graduation Requirements

Week 3

- Understanding Career and Technical School's Admissions Criteria
- How to Make your Career and Technical Application Shine
- Creating my High School Resume
- Developing Great Organization Skills
- The Career and Technical School Application Process
- List of Career and Technical Programs by Categories (Worksheet)

Week 4

- Do career and technical schools require SAT or ACT test scores?
- Can I receive a scholarship to attend a career and technical school?
- Advantages and Disadvantages of Attending a Career and Technical School
- Career and Technical School FAQ's
- Understanding Institution and Program Accreditation

October

Week 1

- What is an FSA ID?
- What happened to the federal student aid PIN?
- Where can I use my FSA ID?
- When should I get an FSA ID?
- How do I get an FSA ID?

Week 2

- Do parents need FSA IDs?
- Can I use my new FSA ID right away?



- After I get an FSA ID, will I still be required to use my Federal Student Aid PIN?
- I previously created a password when I started my FAFSA. Is that the same as the FSA ID password?
- What does college really cost?

Week 3

- Does my FSA ID expire?
- What if I forget my FSA ID username or password?
- What do I do if I get a message saying my FSA ID is locked?
- What if my FSA ID was lost or stolen?
- Financial Aid You Don't Repay
- Financial Aid You Must Repay
- Financial Aid You Earn

Week 4

- Who gets financial aid?
- Important Financial Aid Terms
- Education Tax Benefits

November

Week 1

- Career and Technical School Accreditation
- Getting your Application Fees Waived
- Don't Get Caught up in Deadline Drama
- How to Research Career and Technical Schools
- Cost and Tuition of Career and Technical Schools

Week 2

- Can I live on campus at a career and technical school?
- How to Choose the Right Career and Technical School
- What You Should Know About Career and Technical Schools
- Choosing a Career and Technical School - Should I stay close to home?
- Most Popular Career and Technical School Programs

Week 3

- Your Career and Technical School Application Process
- Career and Technical School or Community College - What is the difference?
- Career and Technical School Enrollment and Completion Rates
- Programs Offered at a Career and Technical School



- Career and Technical School's Entry Requirements

Week 4

- Developmental Education Placement Exams
- Coping with Everyone's Opinions About Career and Technical Schools
- Deciding Which Career and Technical School to Apply To
- Most Common Senior Year Mistakes
- Balancing School and Work
- Career and Technical Schools in Your Area

December

Week 1

- Career and Technical Schools Dual Enrollment and Dual-Credit Programs
- Online Career and Technical School Programs
- For Profit Career and Technical School Programs
- Career and Technical School Cost and Financial Aid
- Percentage of Students that Transfer to a Four-Year College or University
- Getting the Best Letters of Recommendations
- What Information to Supply Your Writers With

Week 2

- What's the difference between a career and technical school and a state university?
- In State/Out of State Tuition for Career and Technical Schools
- Make Copies of College Applications and Financial Aid Forms
- Watch Out for Career and Technical Schools, Admissions, and Financial Aid Deadlines
- Make an Educated Decision on Which Career and Technical School to Attend
- Creating your Supporting Documentation

Week 3

- Am I dependent or independent for financial aid?
- What is the total cost of attendance?
- College Setting and Location Matters
- College Size - Small, medium or large?
- What are academic hardships?
- What are financial hardships?



Week 4

- Request Your High School Transcripts be Mailed Out
- Understanding In State vs. Out of State Tuition and Fees
- How to Select a Career and Technical School Program of Study
- Career and Technical School Applications Dos and Don'ts
- Submitting Your Career and Technical School Applications
- The Waiting Game
- What to Do After Your Applications Has Been Mailed
- Accepting an Offer from a Career and Technical School

January

Week 1

- Aid from Your State Government
- Aid from Your College or Career School
- Aid from a Nonprofit or Private Organization
- What is the FAFSA?
- Financial Aid Filing Deadlines
- What are state grants?
- Creating a Student State Grant Account
- Who creates a state account?

Week 2

- Basic Financial Aid Eligibility Criteria
- Aid for Non-U.S. Citizens
- Aid for Students with Intellectual Disabilities
- Staying Eligible for Financial Aid
- Regaining Your Financial Aid Eligibility
- Requesting College Work Study

Week 3

- How do I apply for financial aid?
- What is the EFC?
- Understanding Your Expected Family Contribution (EFC)
- When to Submit Your FAFSA
- Documents Needed to Complete Your Financial Aid
- Whose Information to Report on Your FAFSA
- Reporting Parent or Guardian Information
- Step by Step on Completing the FAFSA
- Using the FAFSA Data Retrieval Tool



Week 4

- Financial Aid Next Steps
- Understanding the Student Aid Report
- Who reviews the Student Aid Report?
- Correcting or Updating Your FAFSA
- How is financial aid calculated?
- Printing Out Your FAFSA Confirmation Page

February

Week 1

- Comparing Colleges and University's Aid Offers
- Accepting a Financial Aid Offer
- Receiving Financial Aid
- What is financial aid verification?

Week 2

- Notify the School(s) by the Proper Deadline as to Whether You are Accepting or Declining Admission
- Becoming Aware of Due Dates for Tuition, Fees, Room and Board, and Other Expenses
- How Your Financial Aid will be Disbursed
- Can you defer payments until the funds are available?
- What is Records and Registration?

Week 3

- Narrowing Down to Your Top Two Schools
- Once Again, Compare Your Financial Aid Offers
- Notifying Your Final School of Your Decision to Attend
- Requesting a Tuition Deposit Waiver (School Counselor)

Week 4

- Submitting Your Tuition Deposit
- Understanding the Total Cost of Attendance
- Understanding Career and Technical School Payment Plans
- Attending New Student Orientation